



Tele-Plus Corporation
916 Eldridge Drive
Hagerstown, MD 21740
Phone: 301-797-9500 Fax: 301-797-1116
www.telepluscorp.com

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

DATE _____ SOCIAL SECURITY NUMBER _____ CITIZEN OF U.S.A.
YES NO

Name _____
Last First Middle

Present Address _____
Street City State Zip

How Long _____ Telephone (____) _____

Emergency Contacts Name Telephone _____ Name Telephone _____

If Related To Anyone In our Employ, Referred
State Name and Department _____ By _____

Have you ever entered a pleas of guilty to, been convicted of, or forfeited bond in relation to a felony or any dishonest act?
Yes No If yes, specify offense, date and court. _____

Do you have a valid driver's license? Yes No
What is your means of transportation to work? _____

Driver's license
number _____ State of issue _____ Operator Commercial (CDL) Chauffeur
Expiration date _____

Have you had any accidents during the past three years? How many? _____
Have you had any moving violations during the past three years? How many? _____

If required, would applicant be able to carry 50lbs a total of 100'? Yes No

U.S. Military or Present Membership In
Naval Service _____ Rank _____ National Guard or Reserves _____

Activities Other Than Religious
Civic, Athletic, Fraternal, etc.) _____
(exclude: Organizations, the Name of Character of which indicates Race, Creed, Color or National Origin of its Members)

EMPLOYMENT DESIRED

Position _____ Date You _____ Desired
Can Start _____ Salary _____

Are You Employed Now? _____ If So, May We Inquire
of Your Present Employer? _____
Applied to This Company Before? _____ Where _____ When _____

EDUCATION

	NAME AND LOCATION OF SCHOOL	YEARS ATTENDED	DATE GRADUATED	SUBJECTS STUDIED
High School				
College				
Bus or Trade School				
Professional School				

Subjects of Special Study or Research Work _____

EMPLOYMENT HISTORY

Date Month and Year	Name and Address of Employer	Salary	Position	Reason for Leaving

Describe additional job related experiences, special skills, and training acquired which would be helpful in assessing your qualifications for employment consideration. _____

REFERENCES: Give Below the Names of Three Persons Not Related to You, Whom You Have Known At Least One Year

Name/Phone Number	Address	Occupation	Years Acquainted

MARYLAND LAW REQUIRES ALL APPLICANTS TO ACKNOWLEDGE THE FOLLOWING:

"Under Maryland Law an employer may not require or demand, as a condition of employment , prospective employment, or continued employment, that an individual submit to or take a lie detector or similar test. an employer who violates this law is guilty of a misdemeanor and subject to a fine not exceeding \$100."

I acknowledge I have read and understand the above statement:

Date _____ Signature _____

APPLICATION FORM WAIVER

In exchange for the consideration of my job application by Tele-Plus Corporation (hereinafter called "the Company"), I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of the Company, or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the President /General Manager of the Company. Both the undersigned and the Company, may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contract.

I also understand that (1) the Company has a drug and alcohol policy that provides for pre-employment testing as well as testing after employment; (2) consent to and compliance with such policy is a condition of my employment; and (3) continued employment is based on the successful passing of testing under such policy. I further understand that continued employment may be based on the successful passing of job-related physical examinations.

I understand that my driving record is required and reviewed. Information is shared with the company's insurance company for insurance purposes. Violations affect your driving privileges and/or employment with the company.

I understand that, in connection with the routine processing of your employment application, the Company may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics, and mode of living. Upon written request from me, the Company, will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with the Company shall be probationary for a period of one hundred eighty (180) days, and further that at any time during the probationary period or thereafter, my employment relation with the Company is terminable at will for any reason by either party.

Signature of applicant _____ **Date:** _____

This Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications.

Thank you for completing this application form and for your interest in our business.